

**APPLETON CITY COUNCIL**  
**WEDNESDAY, MAY 20<sup>th</sup>, 2020 – 5:30PM**  
**Appleton Civic Center**  
**Regular Meeting**  
**-AGENDA-**

- I. Approval of Minutes:** April 15<sup>th</sup> and May 6<sup>th</sup> Regular and Special Meeting Minutes.
- II. Changes to Agenda:**
- III. AAH Repayment of \$744,130.23 to the City of Appleton Proprietary/Enterprise Funds.** (Council Action)
- IV. Public Hearings:** Local Board of Appeals and Equalization (Council Action)
- V. Public Hearing:** Well Head Protection Plan (Council Action)
- VI. Resolution 2020-18:** Adopting Well Head Protection Plan (Council Action)
- VII. Presentations:** APEX Engineering (Discussion and Action)
- VIII. New Business:**
  - **Parks & Recreation:** New Seasonal Employees Hired
  - **Office Assistant:** New Fulltime Employee Hired
  - **Wastewater Department:** New Aerator Installed
  - **Airport Crack Sealing Project:** Contracts have been received by MNDOT, Signed by winning Bidder, and Surety & Performance Bonds have been updated. Project scheduled start date is set for end of May or Early June.
  - **Ambulance:** Grant award in the amount of \$33,836.00 from the Minnesota Department of Health.
  - **AAH Financials:** Cash Forecast
  - **Water Supply Plan:** Adoption of DNR approved Water Supply Plan (Council Action)
  - **Gambling Permit:** Lions Club (Council Action)
  - **Gambling Permit:** AAH (Council Action)
  - **Invoices Amounts that Exceed Purchase Policy Threshold (\$153,352.60):** APEX Invoice (\$1,957.00, \$99,984.60), Pioneer Library Systems (\$40,500.00), Swift County Assessors (\$10,911.00). (Council Action)
  - **Performance Measures:** Establishing performance Outcomes and adopting performance measures. (Council Action)
  - **Performance Measures Resolution 2020-19:** To report performance measures to the Office of the State Auditor and Appleton Residents Pursuant to <https://www.revisor.mn.gov/statutes/cite/6.91> . (Council Action)
  - **Police Officer Damon N. Burkel Resolution 2020-20:** To have Officer Burkel be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.
  - **Non-Union Personnel Contract:** Articles 3, 13, and 15: Overtime, Compensatory Time, Severance Pay, Exempt Vs. Non-Exempt (FLSA), Tuition Reimbursement. All updated to be made compliant with State and Federal Laws, and to place proper limitations on City Fringe benefits whose current state could cost the City of Appleton thousands of dollars. (Council Action)
- IX. Staff Report:**
  - **Financial Transaction Summary:** Fiscal Transaction report for City Accounts.
  - **Phased Re-opening Plan and Appointment Schedule:** The City of Appleton's incremental approach to opening amidst COVID-19 pandemic. (Council Action)
  - **City Pool and General Recreation Discussion**

**X.Closed Session:** Employee Performance Evaluation pursuant to [Minn.Stat. § 13D.05 Subd.3\(a\)](#). (Council Action)

**XI. Adjournment:**

Mayor: \_\_\_\_\_  
Dan L. Tosel

Council Members: \_\_\_\_\_  
Victoria Hammerud

\_\_\_\_\_  
Jason Heinecke

\_\_\_\_\_  
Amber Molden

\_\_\_\_\_  
Andrew Schmidt